

COUNCIL MINUTES
TIGARD CITY COUNCIL MEETING
January 28, 2003

Mayor Griffith called the meeting to order at 6:31 p.m.

Council Present: Mayor Griffith, Councilors Dirksen, Moore, Sherwood, and Wilson

- STUDY SESSION

- REVIEW FINAL DESIGN DEVELOPMENT PLANS FOR THE NEW TIGARD LIBRARY

Library Director Barnes presented the final designs to the Council for review. The next step will be development of blueprints and other construction documents. Ms. Barnes will review with the architects the orientation of the entrance to the library after Councilor Wilson noted that it looked as if people would enter and then need to turn back to enter the main library. Ms. Barnes will also check the number of bicycle spaces – the plans show 48. City Engineer Duenas commented on the Wall Street extension if ODOT approves the plans. Two man-made ponds would be removed, which would create a free-flowing stream.

- ADMINISTRATIVE ITEMS

City Manager Monahan reviewed the following items with City Council:

- Consent Agenda – Procedural Question

City Manager noted that Council groundrules and practice has been that if a Council member has a question on an item on the Consent Agenda, then that member will contact him to advise him of the question no later than noon on the meeting date. This request is made so that it can be determined whether a staff member for a certain item on the Consent Agenda should attend the Council meeting. Council consensus was in agreement with continuing with this practice.

Councilor Wilson asked about the mosquito control services agreement, noting that the \$1500 amount seemed low. Discussion followed. Staff noted that this was for the continuation of a vector control program, initiated by concerns of citizens in Durham experiencing mosquito problems that is now in its third year. This does not address the issue of the West Nile

Virus, which the County is reviewing. The County will implement a public information program; for example, alerting the public about the open areas of standing water and what to do about it. If further treatment is needed to respond to the West Nile Virus, Assistant Public Works Director Koellermeier noted that with an agreement in place with Multnomah County, it could be amended to implement additional measures.

- NLC Small Cities Council

City Manager referred to the request that Tigard advise LOC if we wish to nominate an Oregon Delegate to serve a two-year term on the NLC Small Cities Council. Council members will contact the City Manager if interested.

- Police Chief Bill Dickinson

City Manager advised that new Police Chief Bill Dickinson will arrive next Monday. He will be sworn in at the February 11 Council meeting. City Council members supported the City Manager's proposal to temporarily assign Chief Goodpaster to the vacant Captain's position for up to 60 days for a transition period for the new Chief.

- Oregon Local Leadership Institute Workshops

City Manager referred to a list of workshops offered that was sent to the City Council. Council members will contact staff if they are interested in attending. Also, Mr. Monahan advised that the City Attorney will be providing some training on conflict of interest, public meeting law, and land use (quasi-judicial/legislative) matters on February 25, 2003. He advised that City Attorney Ramis was unable to attend tonight's meeting, which will give the Council and the City Manager an opportunity to determine whether it might be possible to have the City Attorney attend one business meeting a month, rather than two. Mr. Monahan referred to legal costs for the City this budget year, which are running high.

- Certificate of Appreciation

City Manager Monahan advised Council that the City of Tigard received a Certificate of Appreciation for collecting 200 pounds of food during the Leaf Collection Days on November 9 and 23.

- Letter of Support for Tri-Met Payroll Tax

Council received a copy of a draft letter to Tri Met supporting a potential increase in payroll tax if funding is identified that is connected to expansion of Tigard local bus service; if there is a commitment of funding to the commuter rail system; and if there was an equitable return of service to our community in response to the amount of payroll tax contributed by businesses within our community. Council consensus was the draft letter should be signed by the Mayor and sent to Tri Met.

- Review of February & March Council Meeting Tentative Agendas

City Manager Monahan reviewed the tentative agendas for Council meetings for the next two months. Mayor Griffith noted that Tigard-area State Legislators would be visiting with the Council again on February 25; he asked that if Council members had questions for Senator Burdick or Representative Williams that they submit these questions in advance.

- EXECUTIVE SESSION: Not held

Meeting recessed at 7:25 p.m.

1. BUSINESS MEETING

- 1.1 Mayor Griffith called the City Council and Local Contract Review Board meeting to order at 7:30 p.m.
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Council Communications & Liaison Reports: None
- 1.5 Call to Council and Staff for Non-Agenda Items: None

2. VISITOR'S AGENDA

Paul Hunt, 10320 SW Century Oak Drive, Tigard, Oregon, read and submitted a letter to the City Council in response to an article in the Washington County Weekly section of the *Oregonian*. Mr. Hunt noted his support for the Wall Street Extension to eliminate congestion and promote connectivity; however, he noted concerns if this would create issues with the railroad company and traffic delays because this area is used for switching cars. He urged the City consider a bridge or overpass.

City Manager Monahan advised that engineering work is being done for the Wall Street LID. Discussion on formation of the LID will be scheduled at a future

Council meeting (City Recorder's note: this matter scheduled for the meeting of March 11, 2003).

7:45 PM

3. **CONSENT AGENDA:** Motion by Councilor Moore, seconded by Councilor Sherwood to approve the Consent Agenda as follows:

- 3.1 Approve Council Minutes for November 26, December 10 and 17, 2002.
- 3.2 Receive and File: Council Goal Update – Quarter 4 of 2002
- 3.3 Endorse the Submittal of a Federal Recreational Trails Program (RTP) Grant Application – Resolution No. 03 - 01
- 3.4 Endorse Tualatin River Bridge Grant Application – Resolution No. 03 - 02
- 3.5 Approve Intergovernmental Agreement between the City of Tigard and Clean Water Services and Authorize the City Manager to Sign
- 3.6 Approve Intergovernmental Agreement between the City of Tigard and Multnomah County for Mosquito Control Services and Authorize the City Manager to Sign
- 3.7 Local Contract Review Board:
 - a. Award Contract for the Construction of the Durham Road Traffic Signalization at 98th Avenue Project
 - b. Award Contract for Appraisal and Land Acquisition Services for the Walnut Street and SW 121st Avenue Improvement Project
 - c. Authorize the Purchase of a 16-Foot Mower from Machinery Components Company, Inc.
 - d. Authorize the Purchase of a Volvo 10 Yard Dump Truck

The motion was approved by a unanimous vote of Council:

Mayor Griffith	-	Yes
Councilor Dirksen	-	Yes
Councilor Moore	-	Yes
Councilor Sherwood	-	Yes
Councilor Wilson	-	Yes

4. **APPROVE COUNCIL GOALS FOR 2003**

City Manager Monahan reviewed the staff report. Council discussed the goals as drafted and made the following changes:

- Goal 3, Transportation, A. 2. was changed to read: "Identify project priorities and funding needs for state and city facilities.
- Goal 4, Parks and Recreation, A., B., and C., were changed to read:
 - A. Continue the efforts of the Youth Forum.
 - B. Complete or update parks master plans for city facilities.
 - C. Explore the creation of a Parks and Recreation Advisory Board.

Motion by Councilor Wilson, seconded by Councilor Sherwood, to adopt the City Council Goals for 2003 as amended.

The motion was approved by a unanimous vote of Council:

Mayor Griffith	-	Yes
Councilor Dirksen	-	Yes
Councilor Moore	-	Yes
Councilor Sherwood	-	Yes
Councilor Wilson	-	Yes

5. AFFORDABLE HOUSING FEE PRESENTATIONS

Associate Planner Roberts presented the Staff Report on the request from Community Partners for Affordable Housing (CPAH) to award housing fee assistance funds. CPAH Representative Martin Soloway, 3276 NE Skidmore, Portland, Oregon, described the projects underway and that permit fees will likely exceed the \$4,500 fee assistance amount noted in the staff report. Council discussed this matter and consensus was for support of up to \$5,000 in fee assistance for city permits required for CPAH projects this fiscal year.

Motion by Councilor Dirksen, seconded by Councilor Sherwood, to authorize up to \$5,000 fee reimbursement to the Community Partners for Affordable Housing.

The motion was approved by a unanimous vote of Council:

Mayor Griffith	-	Yes
Councilor Dirksen	-	Yes
Councilor Moore	-	Yes
Councilor Sherwood	-	Yes
Councilor Wilson	-	Yes

6. AUTHORIZE SALE OF SURPLUS PROPERTY LOCATED AT 13230 SW 154TH AVENUE (CLUTE PROPERTY) USING A REAL ESTATE BROKER

Finance Director Prosser presented the staff report. Staff requested that Council list the property located at 13230 SW 154th Avenue for sale with a local real estate broker on a multiple listing basis, using the same minimum price as in the previous solicitation. The broker shall be selected in accordance with TMC 3.44.025.

Motion by Councilor Moore, seconded by Councilor Dirksen, to adopt Resolution No. 03-03.

RESOLUTION NO. 03-03 – A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PROPERTY LOCATED AT 123230 SW 154TH AVENUE (CLUTE PROPERTY) USING A REAL ESTATE BROKER

The motion was approved by a unanimous vote of Council:

Mayor Griffith	-	Yes
Councilor Dirksen	-	Yes
Councilor Moore	-	Yes
Councilor Sherwood	-	Yes
Councilor Wilson	-	Yes

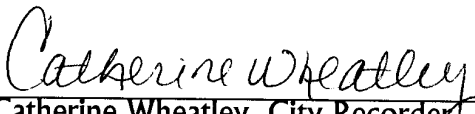
7. COUNCIL LIAISON REPORTS: None


8. NON AGENDA ITEMS: None

9. EXECUTIVE SESSION: Not held

10. ADJOURNMENT: 8:16 p.m.

Attest:


Catherine Wheatley, City Recorder


Mayor, City of Tigard
Date: 2.25.03

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